

**SOUTH HACKENSACK BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**Monday, November 13, 2023**

A regular meeting of the Board of Education was held on Monday, November 13, 2023, in the Gymnasium of Memorial School, 1 Dyer Avenue, South Hackensack, New Jersey.

The meeting was called to order at 7:00 p.m. by the President, Ms. Paladino

Ms. Paladino read the following statement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which business affecting their interests is discussed or acted upon.

Pursuant to the New Jersey Open Public Meeting Act, Public Law 1975, Chapter 231, the Board Secretary caused notice of this meeting to be given to the public and the press on **December 17, 2022**. Said notices was posted at the South Hackensack Municipal Building, in the Lobby of Memorial School, and the South Hackensack School District Website.

Roll call was taken by Elizabete Schaefer, Board Secretary, and the following members responded to their names:

Present: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe

Absent: Mr. Donatello, Mr. H. Yannetti, Mr. T. Yannetti

Also Present: Ms. Schaefer, Mr. Chirichella, Ms. Zahn

3 people in attendance

Ms. Paladino led the Board in the Flag salute

Presentations: NJSLA - Spring 2022 Results presented by Ms. Zahn

Public Discussion on Agenda Resolutions: None

**Ms. Paladino read the following statement:**

Residents are requested to state their names, addresses and subject matter. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the District are discouraged and will not be responded to by the Board. Students and employees have specific

legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

Approval of Minutes: 10/16/23

(On file in the business office) moved by Mr. Paladino , seconded by Mr. Tornambe

Ayes: Ms Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe

Nays: None

Abstain: None

Absent: Mr. Donatello, Mr. H. Yannetti, Mr. T. Yannetti

Approval of Correspondence: None

Report of the Superintendent:

Mr. Chirichella opened his discussion by giving the board the current enrollment which is at 249 students. He shared some good news with the board which included Ms. Carroll's 3rd grade homeroom as the Bulldogs of the Month for the best attendance for the month of October. The BandAid Drive being run by the Student Council is currently being held during the month of November. The donations will be given to the Hackensack Children's Hospital. He thanked Ms. DeRogatis and Mrs. Moreno and the entire student council for all their efforts. He congratulated the boys soccer team on winning the 2023 Coppa Italia Tournament. He thanked their coaches, Mr. Ramagli and Mrs Petrella for a great season. He also thanked Ms. Caporrino and Ms. Carroll for a successful girls soccer season. Other matters discussed included the honor roll assembly that will be held on Friday at 2:30 p.m. with 50 students receiving first honors and 9 students receiving high academic honors, the Halloween Parade that was held on October 31st which is always a success. He thanked the PEO and the classroom parents for setting up and assisting throughout the celebration. He also discussed the LEADs Program for both the 3rd and 6th grade classes. The 3rd grade program is new this year with the LEADs curriculum centered around goal setting, effective communication, and making responsible decisions. The program will run approximately until mid-March. He thanked the South Hackensack Police Department and officers Gary Yannetti and Ashley Lagrosa for coordinating the program and their time with the students. Parent/Teacher conferences are ongoing this week for all grades. He congratulated Board of Education Trustee Anika Davis on being re-elected to a new term and Jennifer Zanca for being elected to the board. Both will be sworn in at the Reorg meeting in January. He informed the board that the Teacher's contract is in its final year and that preparations for negotiation will begin in mid to late January. Mr. Chirichella wished everyone a wonderful Thanksgiving. Ms. Paladino congratulated the boys soccer team and their coaches on their win. She also congratulated Ms. Davis on her re-election to the board. Ms. Paladino asked if there were any questions on the resolutions presented.

**OLD BUSINESS:** Mr. Paladino again addressed the use of the soccer field and its usage after dusk. He would like this to be addressed with the various organizations that the use of any lighting is to be prohibited. Mr. Chirichella stated that the district will have that in writing to reinforce it, even though the current facility use application does state that the field will close 30 minutes before sundown.

**NEW BUSINESS:**

The following resolutions were moved by Mr. Paladino seconded by Mr. Tornambe  
Resolution #18 and Resolution #19 were tabled

**EDUCATION**

1. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:

*Accept Monthly Discipline Report*

Month	In-School Suspensions
September 2023	1
October 2023	0

2. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:

Accept Monthly Superintendent HIB Report and approves the actions recommended by the Superintendent for the following incidents: (if applicable)

Month	HIB Incidents
September 2023	1
October 2023	1

3. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the school year 2023-2024:  
*The Monthly District Calendar\* (Attachment A )*
4. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Health and Safety Evaluation of School Buildings Checklist for 2023-2024.

5. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the purchase of Basketball uniforms for the boys and girls basketball teams from Team First Athletics, LLC at a cost not to exceed \$1,950.00
6. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the schedule for the boys' and girls' basketball teams and schedules for the 2023-2024. *(Attachment B )*
7. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a \$60.00 event payment to basketball referees for the school year 2023-2024.
8. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the payment of \$120.00 for the soccer assignor fee to Chuck DePrima for the 2023-2024 soccer season from the Athletic account .
9. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following request for professional development:

<b><u>Name</u></b>	<b><u>Professional Development</u></b>	<b><u>Date</u></b>	<b><u>Cost</u></b>
Elizabeth DeRogatis Jaymie Mainieri	Bureau of Education & Research Just -In-Time Math Interventions (Grades K-2) Live online Seminar	January 12, 2024	\$279.00/each

10. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following class trip and the cost for four chaperones.

<b>Grade</b>	<b>Trip</b>	<b>Date(s)</b>
8th	Two Day Washington DC Tour - cost for chaperones - \$3,012.00	April 11-12, 2024

11. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education ratify the purchase of a Veteran's wreath not to exceed \$125.00

*(Ceremony: November 11, 2023 at 11:00 a.m. at the VFW Monument on Phillips Avenue, across the street from the park)*

12. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve tuition payment for a McKinney Vento student for the 2023-2024 school year.

<b>Student ID# Number</b>	<b>School</b>	<b>Tuition</b>
2520287	Wallington Junior Senior High School	\$89.04/diem

### **SPECIAL EDUCATION**

13. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the placement of the Special Education student listed below for the 2023-2024 school year effective date November 1, 2023 to June 30, 2024

<b>Student ID#</b>	<b>School Attending</b>	<b>Tuition (Does not include Transportation)</b>	<b>Other Related Services</b>
0114	Ridgefield School/ Slocum Skewes	\$43,843 (will to be prorated)	Speech/OT \$90/30 minute session

14. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve a 1:1 Aide for Student #938 effective November 3, 2023 to June 30, 2024 at a cost of \$50,985 ( which will be prorated for days enrolled)

## **PERSONNEL**

15. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointments of the following faculty members for the Extended Curriculum Program for the school year 2023-2024 effective October 2023 through November 2023.

<b>Faculty</b>	<b>Grade</b>	<b>Subject</b>	<b>Time</b>	<b>Maximum # of Days/Week</b>
Frank DiLorenzo Christopher Masullo	8	Math	11:15-12:15p.m.	2 times per week

***\*\$35/hour as per the Agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.***

16. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education appoint the following faculty for the extracurricular teaching duties for school year 2023-2024 at the negotiated salary agreed upon in the 2020-2024 agreement between the Education Association of South Hackensack and the South Hackensack Board of Education.

<b>Name</b>	<b>Extracurricular Activity</b>
Ms. Carroll	Cheerleading Advisor
Mr. DiLorenzo	Boys' Basketball Coach
Mr. Ramagli	Boys' Basketball Assistant Coach
Ms. Caporrino	Girls' Basketball Coach
Mrs. Petrella	Girls' Basketball Assistant Coach

17. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the updated substitute list for the 2023-2024 school year.
18. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the job description for the Technology Coordinator.

19. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the appointment of the following individual for the 2023-2024 school year, effective January 1, 2024 to June 30, 2024.

Name	Gross \$	Position
Steven Sheppard	\$52,000/salary will be prorated	Technology Coordinator

*\*pending paperwork*

### **POLICY**

20. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the second reading of the Board of Education's regulations / policies as submitted and as follows: *(as presented)*

### **Alert 231**

- 1524 School Leadership Councils - Policy **(ABOLISHED)**
- 1642.01 Sick Leave - Policy & Regulation **(NEW)**
- 2270 Religion in Schools - Policy
- 2419 School Threat Assessment Teams - Policy & Regulation (M) **(NEW)**
- 3161 Examination for Cause – Policy
- 3212 Attendance - Policy & Regulation
- 3324 Right of Privacy - Policy
- 3432 Sick Leave – Policy & Regulation **(ABOLISHED)**
- 4161 Examination for Cause - Policy
- 4212 Attendance – Policy & Regulation
- 4324 Right of Privacy - Policy
- 4432 Sick Leave – Policy & Regulation **(ABOLISHED)**
- 5111 Eligibility of Resident/Nonresident Students – Policy & Regulation (M)
- 5116 Education of Homeless Children and Youths – Policy & Regulation
- 5460.02 Bridge Year Pilot Program - Policy & Regulation (M) **(ABOLISHED)**
- 6361 Relations With Vendors for Abbott Districts - Policy **(ABOLISHED)**
- 8500 Food Services – Policy (M)
- 8540 School Nutrition Programs - Policy (M) **(ABOLISHED)**
- 8550 Meal Charges/Outstanding Food Service Bill - Policy (M) **(ABOLISHED)**

## **FINANCE**

21. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following for the 2023-2024 school year:

**Whereas**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

**Whereas**, the required maintenance activities as listed in the attached document for the school facilities of South Hackensack are consistent with these requirements, and

**Whereas**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

**Now Therefore Be It Resolved**, that the South Hackensack Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan for South Hackensack School District in compliance with Department of Education requirements. *(on file in the business office)*

22. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education authorize the Business Administrator to submit the M-1 Schedule to the County.*(on file in the business office)*
23. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Business Administrator to pay November 2023 bills.
24. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the following reports in accordance with NJAC 6A:23-2.11(a) and NJAC 6A:23-2.11(b). *(Attachment C )*

Board Secretary's Report  
Treasurer's Report  
Monthly Fund Transfer Report  
September 2023



25. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education pursuant to NJAC 6A:23-2.11-4 and upon consultation with district officials, certifies that to the best of its knowledge, no major account of funds have been over expended in violation of NJAC 6A:23-2.11(a) and that sufficient funds are available to meet the district's needs.

26. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the actual payroll for the month of October 2023 in the amount of \$345,272.21 that the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

27. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the estimated payroll for the month of November 2023 in the amount of \$375,000 the President of the Board, the School Business Administrator and the Superintendent be, and they hereby are, authorized to sign warrants up to and including the above.

28. Be it Resolved that upon the recommendation of the Superintendent of Schools the South Hackensack Board of Education approve the Bill List for October 2023

*(Attachment D)*

Fund 10	\$ 707,763.91
Fund 20	\$ 40,359.51
Fund 30	\$ 0
Fund 40	\$ 0
Fund 50	\$ 5,952.57
Total	\$ 754,075.99

29. Be it Resolved that the Board of Education approve the Business Administrator to approve bids, approve account transfers, pay bills, approve construction change orders, in between board meeting on an emergency basis with lists of such bids, transfers, payments, construction change orders subject to presentation and ratification at the next business meeting of the board.

**Roll Call:**

Ayes: Ms. Davis, Ms. Paladino, Mr. Paladino, Mr. Tornambe  
Nays: None  
Abstain: None  
Absent: Mr. Donatello, Mr. H. Yannetti, Mr. T. Yannetti

**Resolutions Approved**

OPEN PUBLIC HEARING: None

Private Session:

Mr. Tornambe motioned, Ms. Davis seconded to Private session @7:46 p.m. – Personnel/HIB

Whereas, in accordance with provision of the New Jersey Open Public Meetings Act, the South Hackensack Board of Education wishes to meet in Private Session for the purposes of discussing matters of confidential nature relating to Personnel/HIB

Now, Therefore Be it Resolved, that the South Hackensack Board of Education adjourn to Private Session for the purpose of discussing such matters, and

Be It Further Resolved, that the public be informed of these matters as soon as the need to Remain confidential is no longer necessary at a future date to be determined.

Mr. Tornambe motioned, Ms. Davis seconded, to return to public session @8:19 p.m.

Adjournment:

Meeting adjourned at 8:19 p.m.

Moved by Mr. Tornambe, seconded by Ms. Davis

All in favor

Respectfully submitted,

Elizabete Schaefer  
Board Secretary

**November 2023 Meeting (October 2023 Correspondence)**

<b><u>To / From</u></b>	<b><u>Subject</u></b>
<b><i>Board of Education</i></b>	<b>NONE</b>